



Terms and conditions 2022

Our goal is to unlock the creative potential in our students by teaching them how to think like an actor, not just perform as one. At Immerse Drama we believe that theatre and performance are about more than entertaining an audience; they're a way of life and a means of self-discovery.

The focus in all our classes is on improving Confidence, Communication and Collaboration skills, and immersion in Creativity.

Students are encouraged to explore their own ideas, whilst being guided in the sessions with the aim of working towards performance work.

Our classes are designed and run by professional actors, writers, and directors, whilst we aim to have fun and provide a creative place to play in our sessions, we believe we are teaching and nurturing the skills needed to create a down-to-earth, creative performer. We provide a safe place to play and welcome EVERYONE, we model respect and work as a team to ensure safety and enjoyment for all.

Immerse Drama ABN 16568253955

Info@immersedrama.com, Director Gemma Flannery 0456090716

All references to you include you and/or all other parents and/or carers of students.

By enrolling in our classes, you agree to the following terms. We reserve the right to amend these terms at any time and continued attendance by you or your child after such amendments will constitute acceptance of the amended terms by you.

Enrolment

We run drama classes for the following age groups:

- Drama Bubs - Ages 0 - 2
- Drama Dot's - Ages 2- 4
- Drama Seeds - Ages 4 - 7
- Drama Buds - Ages 8 - 11
- Drama Stars - Ages 10 - 12
- Teen Classes - Ages 12 +
- Adult classes - Ages 18 +

Places in our courses are only confirmed upon full and upfront payment of the term/holiday program fees. These will all be available to book using our online booking system at www.immersedrama.com.

Classes sizes are limited and we cannot reserve places. If you require an invoice, please email info@immersedrama.com to confirm.

Trial classes

These are offered on a single date basis; therefore, we will confirm the date that you can attend a FREE trial class. Free trial classes are available for newcomers only and are only offered once. Any classes attended after this will either be on a single class basis or booked by term or class pass payments.

Changes, cancellations, and missed classes

Classes missed or canceled cannot be refunded. When you enroll a child in our classes, you are taking a place that can then not be offered to anyone else. To ensure we can manage our staff and venues, we need to maintain numbers to make sure the classes are an enjoyable experience for the children and also sustainable.

Most classes will run with a minimum of 5 participants, should numbers drop lower than this, we may cancel sessions and may offer credit or refunds at our discretion.

We reserve the right to cancel a class due to events outside of our control such as epidemics; pandemics; natural disasters, fires, and floods; lockouts, industrial action, and strikes; war, riots, and acts of terrorism; travel bans, warnings, and restrictions; and acts, directives or orders of any government or governmental department.

For any other cancellations, parents/carers will be contacted by email and text with as much notice as possible, at this time, we will then state the circumstances and what action we will take from there, we are not obliged to credit/refund classes.

Communication

Communication is primarily through email. Please ensure you have added info@immersedrama.com to your contacts to ensure you are receiving emails and online class links (where applicable). Please ensure you keep us updated on any changes in your email and emergency contact details.

If you need to talk to your child's teacher, please be mindful of impacting other class starting times; if a longer discussion is required, we can arrange a separate time.

Regular e-newsletters will update you on the latest classes, important dates, and productions. You can unsubscribe from these communications at any time.

Class policies

We reserve the right to refuse admission or cancel the enrolment of any student who poses a disciplinary problem or disrupts other students. Please advise staff if your child has any behavioral or social difficulties that may affect them, and possibly others, within the classroom. These could include anxiety, being socially awkward, physical aggressiveness, and shyness. Our staff are not trained to care for children with severe behavioral syndromes.

Parents agree that by enrolling in our program they are allowing their children to participate at their own risk.

In agreeing to attend an Immerse Drama program I:

- Release and forever discharge Immerse Drama from all claims that I may have or may have had to arise from, or in connection with, my child and an Immerse Drama program; and
- Indemnify, will keep indemnified, and hold harmless Immerse Drama, to the extent permitted by law in respect of any claim as a result of or in connection with an Immerse Drama program

I warrant that my child has not at any time suffered blackout, seizure, convulsion, fainting, dizzy spells, or any other medical condition and is not presently receiving treatment for any illness, disorder, or injury which would render it unsafe for my child to take part in an Immerse Drama program. I have read and consent for my child to participate in an Immerse drama program and understand the risk involved.

I acknowledge that Immerse drama uses its best endeavors to ensure that the equipment and facilities used in the program are safe and fit for purpose and acknowledge that all activities are inherently dangerous. I have voluntarily read and accepted the inherent associated risks. Dance and Drama are physical activities where injuries can occur. Existing injuries must be reported to the teacher or coach by the student before the commencement of a class to prevent further damage.

If students have ongoing injury issues, please keep your teacher up to date with any restrictions or advice from the medical practitioner via a written note. If an injury occurs in a class, we complete an injury report; a copy is given to the parent and a copy is kept by Immerse Drama. Depending on the severity of the injury we expect the parent/guardian to exercise their judgment and take the student to an appropriate medical practitioner. In the event of an emergency, an ambulance will be called immediately for the student if it is felt that is the best course of action. The emergency contact of the student would then be contacted. Please ensure your children have appropriate ambulance cover as Immerse Drama will not cover the cost of an ambulance transfer. Immerse Drama and our teachers are not liable for personal injuries.

Outdoor/free play is sometimes possible on venue grounds before and after classes or within our school holiday program. Please note, if stated that this is acceptable, our teachers will supervise play, however, we are not liable for any injuries sustained or responsible for the safety or risk of equipment involved. Please state if you do not give permission for your child/student to use any other equipment or be active in any outdoor play, whilst in our care.

Final performances

Whilst we offer a performance element in our classes, we cannot be held responsible if this does need to be changed in regards to the dates/times and locations. Where possible rearrangements will be made but refunds cannot be given.

Venues

Our classes are held in a variety of venues; therefore, we endeavor to deliver the classes as promised on the location stated. However, if there is a change due to the venue or other issues out of our control, we will endeavor to deliver the class at an alternative location, and if not possible rearrange it to an alternative time. If this is not possible and a class/session is missed, we may not be able to offer refunds, decisions will be made at the time, depending on circumstances.

Timetable changes

All classes are subject to change. While Immerse Drama uses its best efforts to operate classes as per the timetable published, in some instances changes are required due to fluctuations in demand. No guarantee is made that classes will run per the timetable. Any changes required will be communicated to those affected prior to the date classes commence.

Food and snacks

We do not provide food or snacks during any program; however, drinking water is always readily available.

Throughout term courses, no food is permitted in the classes, in some spaces, children may have the opportunity to eat before a class commences. During school holiday programs students are required to bring along a morning or afternoon snack, and a packed lunch if enrolled in a full-day session. Due to common allergies, we ask that any food students bring to the studio does not contain nuts of any kind (including peanut butter), eggs (omelets and hard-boiled eggs), seafood (fish, shellfish, and crustaceans), and refined sugar products (chocolate and confectionary).

Teachers

We reserve the right to change teachers without notice because of circumstances outside of our control, and we will not issue a refund or transfer if there has been a change in the teacher of a class that you or your child is enrolled in. You agree that students are enrolled to undertake the course and there is no guarantee as to who the teacher will be. All our teachers hold current and up-to-date Working with Children's checks, Covid 19 Full vaccinations status, and their own public liability insurance.

Supplies and Attire

All materials are provided in our children's classes; however, we do request that care is taken with our props and costumes, and anyone who we believe is not treating our equipment with the respect and care needed, will be informed that they can no longer use this equipment. Arts and crafts materials are supplied in school holiday programs, we cannot be responsible for any damage to your child's attire or personal property from the use of these materials.

Children in our care

While we do everything possible to maintain a high standard of supervision in our classes to ensure the safety of students while they are on our premises, we cannot be responsible for the safety of students outside of classes. You acknowledge that to the extent permitted by law, we are not responsible for the safety of students outside their class time or outside our premises, which is why we ask that all students be collected immediately after their class.

Photography

We may take photographs of students participating in class or any artwork they create in class, and publish them on our website and social media pages, or for other advertising and publicity purposes. If you do not want you or your child and artwork to be photographed, we ask that you inform us before the commencement of the term/class. Nevertheless, if at any time you request that we remove any images of you or your child and artwork, we will endeavor to do so as soon as possible.

Personal property

We cannot be held responsible for any personal property you or your child bring onto the premises, and we cannot be liable for any loss or damage to such property. For this reason, we recommend that students do not bring any valuables to class.

Medical Care

Trained staff will provide basic first aid to the best of their ability in the event of a medical emergency. While we require that you inform staff of any medical conditions or allergies you or your child has, we will not be responsible for the administration of any medicines you or your child needs throughout the class.

Emergency Contact

If you are the parent or guardian of a student, we request that you are contactable via your registered details for the duration of each class, in the event of an emergency.

Feedback

If you have any concerns or comments, please let us know via the "contact us" section on our website, and we will respond as soon as possible.

Severability

If any part of these terms is determined by any competent authority to be invalid, unlawful, or unenforceable to any extent, such term, condition or provision will to that extent be severed from the remaining terms, conditions, and provisions which will continue to be valid to the fullest extent permitted by law.

Entire agreement

Upon payment of our fees, these terms, as amended from time to time, shall represent the entirety of the agreement between you and us, and any changes must be in writing and agreed to by us to have an effect.

Covid 19 Response

We advise members that they should NOT ATTEND Immerse Drama classes if they:

- **have a confirmed case of COVID-19. You cannot attend Ready Steady Go Kids classes until you are medically cleared to return.**
- **have close contact with a confirmed case of COVID-19. You cannot attend Immerse Drama classes for 7 days since your last contact with the confirmed case.**
- **are unwell or have flu-like symptoms including a cough, high temperature, running nose, or sore throat. If you or your child presents with any of these symptoms, you will be asked to leave the class and we will offer you an extra make-up class for the missed session.**

Staff will stay at home and self-isolate for 7 days if they are unwell or have any flu-like symptoms or if they have been in close contact with a confirmed case of COVID-19.

In the event of a lockdown during the school holiday programs, all students pre-booked will receive full credit towards future school holiday programs or online programs. These credits cannot be transferred to term classes. For term classes, any lockdowns longer than a 2-week period, we will credit classes, for only 1 or 2 sessions missed, we will not alter or refund any term payments.

PLEASE NOTE THAT WE DO NOT REFUND BOOKINGS UNDER ANY CIRCUMSTANCES SO PLEASE DECIDE CAREFULLY UPON ENROLLMENT DURING THESE TIMES.

Refunds & Transfers

Please consider your booking carefully before enrolling as we do not offer credits, refunds, or class transfers once payment has been processed.